**The Child Advocacy Center, Inc.**

**1033 East Walnut St.**

**Springfield, MO 65806**

**Board of Directors Annual Meeting**

**February 7, 2023**

The Child Advocacy Center, Inc. (CAC) Board of Directors held their annual meeting on Tuesday, February 7, 2023 at 5:00 p.m. at the E Factory, Springfield, MO.

**Attending Directors** were Paula Adams, Kraig Bode, Allan Brown, Catherine Crockett, Kelly Dudley, Alesha Gonzales, Vicki Good, Emily Kembell, Chris Kleinfeld, Ami Harshad Miller, Jean Nyberg, Dr. Ann Schaller, and Jeff Shore.

**Stakeholders** were represented by Dan Patterson.

**Staff** attending were Katiina Dull, Brenda Brown, Lori Barnes Miller, Jessica Clayton, Bonnie Jansen, Micki Lane, Jen Leek, Sydnee Roberts, Stephanie Stephens, Renee Vines and Celeste Williams.

**Guests:** Jack and Brenda Bates, Dr. Jim and Barbara Blaine, Cody Danastasio, Elizabeth Fax, Robin Morgan, Stephanie Shadwick, David Stoeffler and Ron Woodward.

1. **Call to Order – Vicki Good**

Out-going President Vicki Good called the meeting to order at 5:00 p.m. Everyone was welcomed and opening remarks were made. She then introduced in-coming President Emily Kembell.

1. **Acknowledgements and Introductions ~ Emily Kembell, President**

* Board service acknowledgements were made to the following out-going members: Paula Adams, Catherine Crockett, Vicki Good (ex-officio President), Dan Patterson, Bryan Penney, Jeff Shore and Scott Smith.
* Announcement of 2023 Board Officers: President Emily Kembell; Vice President Chris Kleinfeld; Secretary Kelly Dudley and Treasurer Jean Nyberg.
* Introduction of new Board inductees: Elizabeth Fax and Robin Morgan.

Thanks to all for your service and commitment!

1. **Accounting and Financial Update – Jean Nyberg, Treasurer / Renee Vines, Finance Manager**

Accounting:

* Several procedural improvements have been made, including transition to Quickbooks Online and revamping the Chart of Accounts.
* We are no longer out-sourcing any of our accounting activities.
* Several policies have been reworked, with special attention going to credit card usage and receipts.
* Grant tracking has been implemented.

Financials:

* A good amount of account investments were transferred to treasury bills, which are currently earning 4%.
* Due to an increase in salaries with new hires and a downturn in the overall financial climate, we are planning for a loss in 2023.
* We show a strong balance sheet and not much change in anything except for the salaries increase.
* 2023 financial goals: 1) revenue expansion; 2) expense stabilization.
* Treasurer Nyberg noted that in the future we will need to garner $500k annually for sustainability of current status.

1. **State of the CAC – Katiina Dull, Executive Director**

* 1,520 children were seen from the 14 counties we serve, with an increase of physical abuse. We will work on strengthening referrals from all counties.
* In analyzing our vision and mission statements, three topics presented themselves for on-going work:

1. How we support investigations. Kat outlined highlights, discoveries and improvements.
2. Access to critical services. Kat outlined highlights, discoveries and improvements.
3. Community awareness to prevent and reduce abuse. Kat outlined highlights, discoveries and improvements.

The goal for 2023 and beyond is mission sponsorship!

Director Dull and President Kembell called for questions and comments.

The meeting was adjourned, with social time following.

The next meeting is March 24th, 2023.

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Executive Officer & Title Executive Officer & Title